

Church clerks are asked to complete this report in duplicate, sending one copy to the Mission Church Clerk (BUC Office) one week after the close of the quarter, and to retain the second copy for reference purposes

Quarterly Report of the Church

MEMBERSHIP GAINS

Church: _____

Date: _____

Please list below all additions to the membership of your church/company, whether by baptism, vote or letter of transfer.

| | | | | | | | |
|--|-------------------------------------|-----------------|---|------|--|----------------------------|---------------------|
| Surname | Title | Christian Names | Address | Date | By Baptism (B), Re-baptism (RB), Vote (V) or Transfer(T) | Transfer from what Church? | How First contacted |
| Date of Birth | Telephone Home Work Mobile | | Post Code: | | | | |
| Ethnicity <input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Other | | | Marital Status <input type="checkbox"/> UK Born <input type="checkbox"/> Non-UK Born <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed | | Occupation | | |

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MEMBERSHIP LOSSES

Please list all losses from your church/company membership, whether by death, transfer or dropped (formerly apostasy). In the case of members whose whereabouts cannot be traced, these should be listed as 'Missing' in the relevant column below. All 'Missing' members and those 'Dropped' should also be listed on the 'Church membership Removal Form' and countersigned by your church pastor.

| Surname | Title | Christian Name | Address | Date | Transfer (T) Death (D) Missing (M) Dropped (DR) | Church Transferred to |
|---------|-------|----------------|---------|------|--|-----------------------|
| | | | | | | |
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MEMBERS' CHANGE OF ADDRESS

| Surname | Title | Christian Names | ADDRESS DETAILS | New Telephone Nos. |
|---------|-------|-----------------|-----------------|--------------------|
| | | | Old | |
| | | | New | |
| | | | Old | |
| | | | New | |
| | | | Old | |
| | | | New | |
| | | | Old | |
| | | | New | |
| | | | Old | |
| | | | New | |
| | | | Old | |
| | | | New | |

Please list any additional changes on a separate sheet

CHURCH & SABBATH SCHOOL ATTENDANCE

| | Church Attendance | Sabbath School Attendance |
|---|-------------------|---------------------------|
| Second (2 nd) Sabbath Count | | |
| Seventh (7 th) Sabbath Count | | |
| Total (2 nd & 7 th) End of Quarter | | |

MEMBERSHIP SUMMARY

Members as Reported Last Quarter

Number **added** by

| | |
|--------------------|---|
| Baptism | <input style="width: 80px;" type="text"/> |
| Vote | <input style="width: 80px;" type="text"/> |
| Letter of Transfer | <input style="width: 80px;" type="text"/> |
| Total Added | <input style="width: 80px;" type="text"/> |

Number **dismissed** by

| | |
|---------------------------------|---|
| Letter of Transfer | <input style="width: 80px;" type="text"/> |
| Death | <input style="width: 80px;" type="text"/> |
| Missing | <input style="width: 80px;" type="text"/> |
| Dropped/Apostasy (Attach Forms) | <input style="width: 80px;" type="text"/> |
| Total Dismissed | <input style="width: 80px;" type="text"/> |

End of Quarter Membership

Signed: _____

Church: _____