

REPORT ON NAME REMOVED FROM CHURCH MEMBERSHIP RECORD

To be filled in by the Church Clerk and sent to the Missions Church Clerk (BUC Office, Stanborough Park, Watford, WD25 9JZ) for **EVERY** name removed from the church membership records for **Apostasy** and **Missing**.

A. BASIC INFORMATION

1. Name: Mr/Mrs/Miss Church:
2. Address of Member:
3. Date action taken:
4. Reason for Removal of Name: Apostasy Missing (whereabouts unknown)

B. EXPLANATION

1. If dropped for apostasy please answer the following:

- (a) State briefly the reason why this member was removed from membership (See *Church Manual* - section marked 'Reasons for which Members shall be Disciplined')

- (b) Was this person visited since discovered to be losing touch with the church? Yes No

- (c) By whom? (state office held by visitor) How often?

- (d) Has the person been informed that his/her name has been removed? Yes No

- (e) Was the name removed on recommendation of the church board by action of the church members:

- (i) At a regularly quarterly business meeting? Date:

- (ii) At a specially called meeting? Date:

- (i) At a regular service? Date:

2. If dropped for 'Missing/Whereabouts Unknown' please answer the following:

- (a) For how long has the person not communicated with the church?

- (b) Has every effort been made to locate this person without success? Yes No

3. Date of baptism: Name of Church Clerk:

4. Signature of Minister: Date: